

From: [Bazzle, Diane](#)
To: [Bazzle, Diane](#)
Subject: Fw: Information on Portrait Costs for Administrator Johnson
Date: Thursday, June 06, 2013 7:28:40 PM

----- Forwarded by Diane Bazzle/DC/USEPA/US on 06/06/2013 07:28 PM -----

From: Bridget Shea/DC/USEPA/US
To: Diane Bazzle/DC/USEPA/US@EPA
Cc: gelb.nanci@epa.gov, page.renee@epa.gov, bushta.dennis@epa.gov, Raoul.Scott/DC/USEPA/US@EPA
Date: 11/09/2012 09:39 AM
Subject: Re: Fw: Re: Information on Portrait Costs for Administrator Johnson

Good Morning Diane--We have confirmed the following portrait costs are inclusive of framing, sitting, travel and shipping and were paid in full by the Administrator's Office only. The total portrait cost for each is a discounted courtesy fee.

- 1) M. Leavitt: \$26,000; artist services procured in April 2005.
- 2) S. Johnson: \$29,500; artist services procured in April 2008.
- 3) L. Jackson: \$38,350; artist services procured in April 2012.

Finally, we have confirmed that there is no federal guidance governing the portrait process. We have confirmed this information with Raoul Scott in OAM. We are happy to provide supporting documents. Please let me know if you have additional questions. Thank you, Bridget

Bridget C. Shea
Director, Facilities Management & Services Division
Office of Administration
Office of Administration & Resources Management
shea.bridget@epa.gov
(202) 564.2030

▼ [Diane Bazzle---11/09/2012 07:06:54 AM---Do you have this info? Need it by 9:30 am today.](#)
[Thanks. From: James O'Hara Sent: 11/08/201](#)

From: Diane Bazzle/DC/USEPA/US
To: "Bridget Shea" <Shea.Bridget@epamail.epa.gov>, "Raoul Scott" <Scott.Raoul@epamail.epa.gov>
Date: 11/09/2012 07:06 AM
Subject: Fw: Re: Information on Portrait Costs for Administrator Johnson

Do you have this info? Need it by 9:30 am today. Thanks.

From: James O'Hara
Sent: 11/08/2012 09:41 PM EST
To: Jose Lozano
Cc: Alisha Johnson; Diane Bazzle; Diane Thompson; John Reeder
Subject: Re: Re: Information on Portrait Costs for Administrator Johnson

From: [Bazzle, Diane](#)
To: [Bazzle, Diane](#)
Subject: Fw: Portrait pricing
Date: Thursday, June 06, 2013 7:28:08 PM

----- Forwarded by Diane Bazzle/DC/USEPA/US on 06/06/2013 07:27 PM -----

From: Bridget Shea/DC/USEPA/US
To: Diane Bazzle/DC/USEPA/US@EPA
Cc: gelb.nanci@epa.gov, page.renee@epa.gov, bushta.dennis@epa.gov, Raoul Scott/DC/USEPA/US@EPA
Date: 11/09/2012 09:44 AM
Subject: Fw: Portrait pricing

Diane--We will bring you a hard copy of the documentation supporting the courtesy fee for the S. Johnson portrait; however, we do not have similar documentation in support of the courtesy fee charged for the Leavitt and Jackson portraits. The forwarded e-mail from Ann Fader with whom EPA has a contract provides this support. Ms. Fader is the consultant who represents artists who have painted the EPA portraits. I note that she too was interviewed by the Washington Times reporter.
Thank you, Bridget

Bridget C. Shea
Director, Facilities Management & Services Division
Office of Administration
Office of Administration & Resources Management
shea.bridget@epa.gov
(202) 564.2030

----- Forwarded by Bridget Shea/DC/USEPA/US on 11/09/2012 09:40 AM -----

From: Ann Fader [af@portraitconsultants.com]
Sent: 11/09/2012 09:36 AM EST
To: SeVera Wilson
Subject: Portrait pricing

Dear SeVera-

Because of our longstanding relationship with EPA, having guided the agency with the creation of its portrait collection, we have always extended courtesy pricing.

Ann Fader, President

Portrait Consultants

A Division of Ann Fader, Inc.

White Plains, NY: 914/428-3883

Washington, D.C.: 202/822-6262

Email: af@portraitconsultants.com

Website: www.portraitconsultants.com

Bridget or Raoul, how many portraits were commissioned when Johnson's was done (I understand that they asked for a number of them at one time?) What was the total cost of that order?

Nanci E. Gelb
Principal Deputy Assistant Administrator
Office of Administration and Resources Management
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue NW
Washington DC 20460
Phone 202/564-4600 Fax 202/564-0233

▼ Bridget Shea---11/09/2012 09:39:05 AM---Good Morning Diane--We have confirmed the following portrait costs are inclusive of framing, sitting

From: Bridget Shea/DC/USEPA/US
To: Diane Bazzle/DC/USEPA/US@EPA
Cc: gelb.nanci@epa.gov, page.renee@epa.gov, bushta dennis <bushta.dennis@epa.gov>, Raoul Scott/DC/USEPA/US@EPA
Date: 11/09/2012 09:39 AM
Subject: Re: Fw: Re: Information on Portrait Costs for Administrator Johnson

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Finally, we have confirmed that there is no federal guidance governing the portrait process. We have confirmed this information with Raoul Scott in OAM. We are happy to provide supporting documents. Please let me know if you have additional questions. Thank you, Bridget

Bridget C. Shea
Director, Facilities Management & Services Division
Office of Administration
Office of Administration & Resources Management
shea.bridget@epa.gov
(202) 564.2030

▼ Diane Bazzle---11/09/2012 07:06:54 AM---Do you have this info? Need it by 9:30 am today.
Thanks. From: James O'Hara Sent: 11/08/201

From: Diane Bazzle/DC/USEPA/US
To: "Bridget Shea" <Shea.Bridget@epamail.epa.gov>, "Raoul Scott" <Scott.Raoul@epamail.epa.gov>
Date: 11/09/2012 07:06 AM
Subject: Fw: Re: Information on Portrait Costs for Administrator Johnson

Oil Canvas Portrait of the EPA Administrator

Award ID (Mod#):	EP12H000253 (2) (View)	Award Type:	PURCHASE ORDER
Vendor Name:	ANN FADER INC	Contracting Agency:	ENVIRONMENTAL PROTECTION AGENCY
Date Signed:	April 10, 2012	Action Obligation:	\$19,775
Referenced IDV:		Contracting Office:	HEADQUARTERS PROCUREMENT OPERATIONS DIVISION (HPOD)
NAICS (Code):	ART DEALERS (453920)	PSC (Code):	MISCELLANEOUS SERVICE AND TRADE EQUIPMENT (3590)
Vendor City:	WHITE PLAINS	Vendor DUNS:	185593910
Vendor State:	NY	Vendor ZIP:	106055007
Global Vendor Name:	ANN FADER INC	Global DUNS Number:	185593910
Award ID (Mod#):	EP12H000253 (0) (View)	Award Type:	PURCHASE ORDER
Vendor Name:	ANN FADER INC	Contracting Agency:	ENVIRONMENTAL PROTECTION AGENCY
Date Signed:	February 17, 2012	Action Obligation:	\$18,575
Referenced IDV:		Contracting Office:	HEADQUARTERS PROCUREMENT OPERATIONS DIVISION (HPOD)
NAICS (Code):	ART DEALERS (453920)	PSC (Code):	MISCELLANEOUS SERVICE AND TRADE EQUIPMENT (3590)
Vendor City:	WHITE PLAINS	Vendor DUNS:	185593910
Vendor State:	NY	Vendor ZIP:	106055007
Global Vendor Name:	ANN FADER INC	Global DUNS Number:	185593910

The information contained in this electronic transmission is intended for the exclusive use of the individuals to whom it is addressed and may contain information that is privileged and confidential, the disclosure of which is prohibited by law. If the reader of this transmission

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <small>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30</small>				1 REQUISITION NUMBER PR-OARM-12-00140		PAGE OF 1 5	
2 CONTRACT NO		3 AWARD EFFECTIVE DATE 02/17/2012		4 ORDER NUMBER EP-12-H-000253		5 SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a NAME Benita Jackson		b TELEPHONE NUMBER (No collect calls) 202-564-2996		8 OFFER DUE DATE (LOCAL TIME)	
9 ISSUED BY HPOD US Environmental Protection Agency Ariel Rios Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460				10 THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB) <input type="checkbox"/> 8(A) NAICS 453920 SIZE STANDARD \$7.0			
11 DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12 DISCOUNT TERMS		13a THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		13b RATING	
15 DELIVER TO Brenda Randall US EPA Headquarters Ariel Rios Building, Room 1316F 1200 Pennsylvania Avenue, N. W. Washington DC 20460		CODE Project Officer		16 ADMINISTERED BY HPOD US Environmental Protection Agency Ariel Rios Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460		CODE HPOD	
17a CONTRACTOR/OFFEROR ANN FADER INC Attn: ANN FADER 36 BROOK HILLS CIRCLE WHITE PLAINS NY 106053819 TELEPHONE NO 9144283883		CODE 185593910 FACILITY CODE		18a PAYMENT WILL BE MADE BY RTP Finance Center US Environmental Protection Agency RTP-Finance Center (D143-02) 109 TW Alexander Drive Durham NC 27711		CODE RTP FMC	
17b CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19 ITEM NO	20 SCHEDULE OF SUPPLIES/SERVICES			21 QUANTITY	22 UNIT	23 UNIT PRICE	24 AMOUNT
	DUNS Number: 185593910 Life Like Oil Canvas Painting of the EPA Administrator Lisa Jackson In accordance with the attached Statement of Work, this Purchase Order has been awarded with the ceiling price of \$37,150.00. (Use Reverse and/or Attach Additional Sheets as Necessary)						
25 ACCOUNTING AND APPROPRIATION DATA See Schedule						26 TOTAL AWARD AMOUNT (For Govt Use Only) \$18,575.00	
27a SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	
27b CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	
28 CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED				29 AWARD OF CONTRACT REF DATED YOUR OFFER ON SOLICITATION (BLOCK 5) INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN IS ACCEPTED AS TO ITEMS			
30a SIGNATURE OF OFFEROR/CONTRACTOR Benita Jackson				31a UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) Benita Jackson			
30b NAME AND TITLE OF SIGNER (Type or print)			30c DATE SIGNED		31b NAME OF CONTRACTING OFFICER (Type or print)		31c DATE SIGNED 2/17/2012

19 ITEM NO	20 SCHEDULE OF SUPPLIES/SERVICES	21 QUANTITY	22 UNIT	23 UNIT PRICE	24 AMOUNT
0001	<p>This purchase order is being incrementally funded in the amount of \$18,575.00 as a start-up cost. The vendor's quote dated February 9, 2012 is hereby incorporated.</p> <p>Delivery: 09/30/2012</p> <p>Period of Performance: 02/17/2012 to 09/30/2012</p> <p>Oil Canvas Painting of the EPA Administrator Lisa Jackson</p> <p>Oil Canvas Portrait of the EPA Administrator</p> <p>Incrementally Funded Amount: \$18,575.00</p> <p>Accounting Info:</p> <p>12-13-B-11A-ZZZME8-2504-1211A21025-001 BFY: 12</p> <p>EFY: 13 Fund: B Budget Org: 11A Program (PRC):</p> <p>ZZZME8 Budget (BOC): 2504 DCN - Line ID:</p> <p>1211A21025-001</p> <p>Funding Flag: Partial</p> <p>Funded: \$18,575.00</p>				37,150.00

32a QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED

32b SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c DATE	32d PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
32e MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
			32g E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
33 SHIP NUMBER	34 VOUCHER NUMBER	35 AMOUNT VERIFIED CORRECT FOR	36 PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL FINAL	37 CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				
38 S/R ACCOUNT NUMBER	39 S/R VOUCHER NUMBER	40 PAID BY		
41a I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a RECEIVED BY (Print)		
41b SIGNATURE AND TITLE OF CERTIFYING OFFICER		42b RECEIVED AT (Location)		
		42c DATE REC'D (YY/MM/DD)		42d TOTAL CONTAINERS

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1 CONTRACT ID CODE		PAGE OF PAGES 3	
2 AMENDMENT/MODIFICATION NO 0001		3 EFFECTIVE DATE 02/17/2012		4 REQUISITION/PURCHASE REQ NO	
5 PROJECT NO (if applicable)		6 ISSUED BY HPOD		7 ADMINISTERED BY (if other than item 6) HPOD	
CODE		CODE		CODE	
HPOD US Environmental Protection Agency Ariel Rios Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460		HPOD US Environmental Protection Agency Ariel Rios Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460			
9 NAME AND ADDRESS OF CONTRACTOR (No. street, county, State and ZIP Code)		(X)		9A AMENDMENT OF SOLICITATION NO	
ANN FADER INC Attn: ANN FADER 36 BROOK HILLS CIRCLE 9144283883 WHITE PLAINS NY 106053819				9B DATED (SEE ITEM 11)	
		X		10A MODIFICATION OF CONTRACT/ORDER NO EP-12-H-000253	
				10B DATED (SEE ITEM 13) 02/17/2012	
CODE 185593910		FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment. (b) By acknowledging receipt of this amendment on each copy of the offer submitted. (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

☐ is extended. ☐ is not extended.

12 ACCOUNTING AND APPROPRIATION DATA (if required)

See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO IN ITEM 10A
X	B THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF
	D OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not ☐ is required to sign this document and return _____ copies to the issuing office

14 DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)

The purpose of this modification is to incorporate the attached clauses. All other terms and conditions remains unchanged.

Period of Performance: 02/17/2012 to 09/30/2012

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A NAME AND TITLE OF SIGNER (Type or print)		16A NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Benita Jackson	
15B CONTRACTOR/OFFEROR	15C DATE SIGNED	15D UNITED STATES OF AMERICA	15E DATE SIGNED
(Signature of person authorized to sign)		Benita Jackson	2/17/2012
		(Signature of Contracting Officer)	

CLAUSES

RTP Finance Invoicing Information

Invoices shall be prepared containing the following information: Purchase Order Number, description of commodities/services furnished, period of performance, taxpayer ID number and amount due.

Invoices shall be submitted to the address specified in block 18a of this order.

OR

Invoices shall be submitted via e-mail to RTPReceiving@epa.gov

Provide the pdf file with the following naming convention and SUBJECT in email:

SI_PO#_inv#.pdf Example: SI_EP08X00005_5335.pdf

For status of Invoice Payments, call the Financial Office's Customer Service at (919)541-0616.

The FedEx/Commercial Courier address for invoices:

US EPA, RTP-Finance (Mail Drop D143-02)

4930 Page Road

Durham, NC 27703

Vendors interested in checking the status of payments should use the Department of Treasury's Payment Advice Internet Delivery (PAID) system. It is located on the following web site and requires registration: <http://www.fms.treas.gov/paid/index.asp>

1552.232-74 Payments—simplified acquisition procedures financing.

Payments -- Simplified Acquisition Procedures Financing (JUN 2006)

Simplified acquisition procedures financing in the form of advance payment will be provided under this commercial item order in accordance with the payment schedule below. If both advance and interim payments are to be made, the payment schedule shown below will specify the type of payment provided for each line item.

The Government shall pay the contractor as follows upon the submission of invoices or vouchers approved by the project officer: payment in full upon receipt of invoice.

CUSTOM Clause – Tax

The Federal Government is exempted from paying taxes. The tax exempt number is 52-085-2695.

FAR 52.204-6 Data Universal Numbering System (DUNS) Number. (APR 2008)

The clause is incorporated by reference. The full text of the clause is available at:

<http://www.acnet.gov>

FAR 52.204-7 Central Contractor Registration. (APR 2008)

The clause is incorporated by reference. The full text of the clause is available at:
<http://www.acrnnet.gov>

FAR 52.212-4 Contract Terms and Conditions - Commercial Items. (JUN 2010)

The clause is incorporated by reference. The full text of the clause is available at:
<http://www.acrnnet.gov>

FAR 52.232-33 Payment by Electronic Funds Transfer - Central Contractor Registration. (OCT 2003)

The clause is incorporated by reference. The full text of the clause is available at:
<http://www.acrnnet.gov>

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1 CONTRACT ID CODE		PAGE OF PAGES	
				1 3	
2 AMENDMENT/MODIFICATION NO.		3 EFFECTIVE DATE		4 REQUISITION/PURCHASE REQ NO.	
0002		04/10/2012		PR-OARM-12-00140	
5 PROJECT NO. (if applicable)		6 ISSUED BY		7 ADMINISTERED BY (if other than item 6)	
		CODE HPOD		CODE HPOD	
HPOD US Environmental Protection Agency Ariel Rios Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460		HPOD US Environmental Protection Agency Ariel Rios Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460			
8 NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		9A AMENDMENT OF SOLICITATION NO			
ANN FADER INC Attn: ANN FADER 36 BROOK HILLS CIRCLE 9144283883 WHITE PLAINS NY 106053819		(X)			
				9B DATED (SEE ITEM 11)	
		10A MODIFICATION OF CONTRACT/ORDER NO			
		X EP-12-H-000253			
		10B DATED (SEE ITEM 13)			
CODE 185593910		FACILITY CODE		02/17/2012	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required) Net Increase: \$19,775.00
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
X	B THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not. ☐ is required to sign this document and return _____ 0 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 185593910

The purpose of this modification is to:

- 1) Add an additional sitting for \$1,200.00;
- 2) Add two (2) optional sittings; and
- 3) Add funding in the amount of \$19,775.00. This fully funds the order in the amount of \$38,350.00.

All other terms and conditions remains unchanged.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Benita Jackson	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		Benita Jackson (Signature of Contracting Officer)	4/10/2012

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-12-H-000253/0002PAGE OF
2 3NAME OF OFFEROR OR CONTRACTOR
ANN FADER INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>LIST OF CHANGES: Reason for Modification : Change Order New Total Amount for this Award: \$40,750.00 Obligated Amount for this Modification: \$19,775.00 New Total Obligated Amount for this Award from: \$18,575.00 to \$38,350.00.</p> <p>CHANGES FOR LINE ITEM NUMBER: 1 Incremental Funded Amount changed from: \$18,575.00 to \$37,150.00.</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 12-13-B-11A-ZZZME8-2504-1211A21025-001 Beginning Fiscal Year 12 Ending Fiscal Year 13 Fund (Appropriation) B Budget Organization 11A Quantity: 0 Amount: \$18,575.00</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (D143-02) 109 TW Alexander Drive Durham NC 27711 FOB: Destination Period of Performance: 02/17/2012 to 09/30/2012</p>				
0002	<p>Additional sitting Incrementally Funded Amount: \$1,200.00</p> <p>Accounting Info: 12-13-B-11A-ZZZME8-2504-1211A21025-002 BFY: 12 EFY: 13 Fund: B Budget Org: 11A Program (PRC): ZZZME8 Budget (BOC): 2504 DCN - Line ID: 1211A21025-002 Funding Flag: Partial Funded: \$200.00 Accounting Info: 12-13-B-11A-ZZZME8-2504-1211A21025-001 BFY: 12 EFY: 13 Fund: B Budget Org: 11A Program (PRC): ZZZME8 Budget (BOC): 2504 DCN - Line ID: 1211A21025-001 Funding Flag: Partial Funded: \$1,000.00</p> <p>Continued ...</p>	1	EA	1,200.00	1,200.00

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-12-H-000253/0002	3	3

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-12-H-000253/0002	3	3

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-12-H-000253/0002	3	3

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-12-H-000253/0002	3	3

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-12-H-000253/0002	3	3

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-12-H-000253/0002	3	3

NAME OF OFFEROR OR CONTRACTOR
ANN FADER INC

NAME OF OFFEROR OR CONTRACTOR
ANN FADER INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0003	Optional Sitzings	2	EA	1,200.00	2,400.00

2 - vendors

ORDER FOR SUPPLIES OR SERVICES						PAGE OF PAGES 1 4	
IMPORTANT: Mark all packages and papers with contract and/or order numbers.							
1. DATE OF ORDER 04/22/2008		2. CONTRACT NO. (If any) N/A		6. SHIP TO:			
3. ORDER NO. EP08H001348		4. REQUISITION/REFERENCE NO. A70418 QT-DC-08-001910		a. NAME OF CONSIGNEE U.S. EPA Project Officer: FACILITIES MAINTENANCE & SERVICES SECTION BRENDRA R RANDALL			
5. ISSUING OFFICE (Address correspondence to) U.S. EPA Mail Drop: 3803R ADMINISTRATIVE CONTRACT SERVICE CENTER 1200 PENNSYLVANIA AVENUE, NW WASHINGTON, DC 20460				b. STREET ADDRESS (202) 564-4518 1200 PENNSYLVANIA AVENUE, NW Mail Drop: 3204R			
				c. CITY WASHINGTON	d. STATE DC	e. ZIP CODE 20460	
7. TO:				f. SHIP VIA:			
a. NAME OF CONTRACTOR ANN FADER INC				8. TYPE OF ORDER			
b. COMPANY NAME PORTRAIT CONSULTANTS				<input checked="" type="checkbox"/> a. PURCHASE REFERENCE YOUR: _____ Please Furnish the following on the terms and conditions specified on both sides of this order and on the attached sheets, if any, including delivery as indicated.			
c. STREET ADDRESS 36 BROOK HILLS CIRCLE				<input type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on in this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.			
d. CITY WHITE PLAINS		e. STATE NY	f. ZIP CODE 10605	10. REQUISITIONING OFFICE FACILITIES MAINTENANCE & SERVICES SECTION		Buyer: MICHAEL H GILHAM (202) 564-6090	
9. ACCOUNTING AND APPROPRIATION DATA A70418 2007 B 11A ZZZME8S 2504 \$29500.00 TIN: (b) (6) DUNS: 185593910							
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMAN-OWNED							
12. F.O.B. POINT FOB DESTINATION		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE Date		16. DISCOUNT TERMS	
13. PLACE OF				08/22/2008		NET30	
a. INSPECTION DESTINATION		b. ACCEPTANCE City WASHINGTON State DC					
17. SCHEDULE (See reverse for Rejections)							
ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)	
1	Custom Framed portrait of EPA Administrator, Stephen Johnson; IAW attached quote dated 4/10/08. Inclusive of all costs and not to exceed the total in box 17(i).	1	JOB	\$ 29,500.00	\$ 29,500.00		
*Kelly schulz - 564-7433 or Breck garrett - 564-7096							
See Billing Instructions On Reverse	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		
	21. MAIL INVOICE TO:						
	a. Name RTP FINANCE CENTER		U.S. EPA Mail Drop D143-02				
	b. Street Address (or P.O. Box)		ENVIRONMENTAL PROTECTION AGENCY				
	c. City DURHAM		d. STATE NC	e. ZIP CODE 27711			
22. UNITED STATES OF AMERICA BY (Signature)					23. NAME (Typed) MATTHEW RAIBLE (202) 564-0369 TITLE: CONTRACTING/ORDERING OFFICER		

Clause(s):

CUSTOM CO ADDED INVOICES-RTP Finance (NOV 03)

Invoices shall be prepared in containing the following information: Purchase Order Number, description of commodities/services furnished, period of performance, taxpayer ID number and amount due. Invoices shall be submitted to the address specified in block 21 of this order. For status of Invoice Payments, call the Financial Office's Customer Service at (919) 541-0616. Fax number: (919) 541-4975.

The FedEx/Commercial Courier address for invoices:
US EPA, RTP-Finance (Mail Drop D143-02)
4930 Page Road
Durham, NC 27703.

Vendors interested in checking the status of payments should use the Department of Treasury's Payment Advice Internet Delivery (PAID) system. It is located on the following web site and requires registration: <http://www.fms.treas.gov/paid/index.asp>

CUSTOM TAX

The Federal Government is exempted from paying taxes. The tax exempt number is 52-085-2695.

FAR 52.212-4 Contract Terms & Conditions -- Commercial (APR 98)

See <http://www.arnet.gov> to review the full text of this FAR clause.

FAR 52.232-33 Payment by Electronic Funds Transfer - Central Contractor Registration (MAY 99)

See <http://www.arnet.gov> to review the full text of this FAR clause.

Additional Terms and Conditions

Year 2000 Compliance

Any product offered or electronic and authorization system delivered under this contract is warranted to be Year 2000 compliant. Year 2000 Compliant means accurately processing date/time data (including, but not limited to, calculating, comparing, and sequencing) from, into, and between the twentieth and twenty-first centuries, and the years 1999 and 2000 and leap year calculations, when used in accordance with the product documentation provided by the contractor, provided that all products used in combination with the contractor's product properly exchange date data with it.

TAXPAYER IDENTIFICATION (FAR 52.204-3)(10/30/98)

(a) Definitions.

"Common parent," as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

"Taxpayer Identification Number (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN).

☐ TIN: _____

☐ TIN has been applied for.

☐ TIN is not required because:

☐ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the Federal Government.

(e) Type of organization.

☐ Sole proprietorship;

☐ Partnership;

☐ Corporate entity (not tax-exempt);

☐ Corporate entity (tax-exempt);

☐ Government entity (Federal, State, or local);

☐ Foreign government;

☐ International organization per 26 CFR 1.6049-4;

☐ Other _____

(f) Common parent.

☐ Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.

☐ Name and TIN of common parent:

Name _____

TIN _____

SUPPLEMENTAL INVOICING INFORMATION	
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If desired, this order (or a copy thereof) may be used by the Contractor as the Contractor's invoice, instead of a separate invoice, provided the following statement, (signed and dated) is on (or attached to) the order: "Payment is requested in the amount of \$ _____. No other invoice will be submitted." However, if the Contractor wishes to submit an invoice, the following information must be provided: contract number (if any), order number, item number(s), description of supplies or services, sizes, quantities, unit prices, and extended totals. Prepaid shipping costs will be indicated as a separate item on the invoice. Where shipping costs exceed \$10 (except for parcel post), the billing must be supported by a bill of lading or receipt. When several orders are invoiced to an ordering activity during the same billing period, consolidated periodic billings are encouraged.

RECEIVING REPORT

Quantity in the "Quantity Accepted" column on the face of this order has been: ☐ inspected, ☐ accepted, ☐ received by me and conforms to contract. Items listed below have been rejected for the reasons indicated.

SHIPMENT NUMBER	PARTIAL		DATE RECEIVED	SIGNATURE OF AUTHORIZED U.S. GOV'T. REP.	DATE
	FINAL				
TOTAL CONTAINERS		GROSS WEIGH	RECEIVED AT	TITLE	

REPORT OF REJECTIONS	
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[illegible]

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1 5

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 05/11/2005		2. CONTRACT NO. (If any) N/A		6. SHIP TO:	
3. ORDER NO. EP05W001946		4. REQUISITION/REFERENCE NO. A50178 QT-DC-05-002602		a. NAME OF CONSIGNEE U.S. EPA Project Officer: SHIPPING AND RECEIVING SEVERA A WILSON	
5. ISSUING OFFICE (Address correspondence to) U.S. EPA Mail Drop: 3803R ADMINISTRATIVE CONTRACT SERVICE CENTER 1200 PENNSYLVANIA AVENUE, NW WASHINGTON, DC 20460				b. STREET ADDRESS (202) 564-0097 8335 ARDWICK ARDMORE ROAD Mail Drop: 3204R	
c. CITY LANDOVER		d. STATE MD		e. ZIP CODE 20785	
f. SHIP VIA:					
7. TO:					
8. TYPE OF ORDER					
<input checked="" type="checkbox"/> a. PURCHASE REFERENCE YOUR: Please Furnish the following on the terms and conditions specified on both sides of this order and on the attached sheets, if any, including delivery as indicated.				<input type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on in this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
9. ACCOUNTING AND APPROPRIATION DATA A50178 2005 B 11A ZZZME8 2504 \$26000.00				TIN: (b) (6) Corp Status:	
10. REQUISITIONING OFFICE FACILITIES MAINTENANCE & SERVICES SECTION Buyer: SHEILA T FAGAN (202) 564-4517					
d. CITY WHITE PLAINS		e. STATE NY		f. ZIP CODE 10605	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))	
<input type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input checked="" type="checkbox"/> d. WOMAN-OWNED	

12. F.O.B. POINT FOB DESTINATION		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE Date		16. DISCOUNT TERMS	
13. PLACE OF							
a. INSPECTION DESTINATION		b. ACCEPTANCE City WASHINGTON State DC				NET30	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
1	Life like Oil Canvas Portrait of the Former EPA Administrator Mike Leavitt -- Vendor's customary 40% Start-up fee, charged to all customers, is authorized. Statement of Work attached. Not to Exceed amount of Award without written authorization. The Contractor shall handle property and any confidential information in accordance to the term and	1	EACH	\$ 26,000.00	\$ 26,000.00	

See Billing Instructions On Reverse	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		\$.00	17(h)TOT (Cont. Pages)
	21. MAIL INVOICE TO:							
	a. Name RTP FINANCE CENTER		U.S. EPA		Mail Drop D143-02		\$ 26,000.00	17(i) GRAND TOTAL
	b. Street Address (or P.O. Box) ENVIRONMENTAL PROTECTION AGENCY		c. City DURHAM		d. STATE NC e. ZIP CODE 27711			

22. UNITED STATES OF AMERICA BY (Signature)		23. NAME (Typed) SHEILA T FAGAN (202) 564-4517 TITLE: CONTRACTING/ORDERING OFFICER	
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**ORDER FOR SUPPLIES AND SERVICES
SCHEDULE - CONTINUATION**

PAGE NO.

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 05/11/2005

CONTRACT NO.
N/A

ORDER NO. EP05W001946

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
1 (continued)	Life like Oil Canvas conditions outlined in contract 68-W-02-002 including Executive Order 13101 entitled "Greening the Government through Waste Prevention, Recycling, and Federal Acquisition" and the Resource Conservation and Recovery Act (RCRA) of 1976. The contractor shall provide high quality performance as they did under 68-W-02-002. The Project Officer will perform inspection and acceptance of materials and services to be provided.					

Clause(s):

CUSTOM CO ADDED For PO and Payment Information- RTP Finance (NOV 03)

For payment information, contact the Finance Office on (919) 541-0616. For purchase order information, contact the "Buyer" indicated in block 10 of your Purchase Order.

CUSTOM CO ADDED INVOICES-RTP Finance (NOV 03)

Invoices shall be prepared in original and at least one copy, containing the following information: Purchase Order Number, description of commodities/services furnished, period of performance, taxpayer ID number and amount due. Invoices shall be submitted to the address specified in block 21 of this order. For status of Invoice Payments, call the Financial Office's Customer Service at (919) 541-0616.

Fax number: (919) 541-4975.

The FedEx/courier address for invoices: US EPA, RTP-Finance (mail drop D143-02), 4930 Page Rd., Durham, NC 27703.

Vendors interested in checking the status of payments should use the Department of Treasury's Payment Advice Internet Delivery (PAID) system. It is located on the following web site and requires registration: <http://www.fms.treas.gov/paid/index.asp>

CUSTOM PROJECT OFFICER

The project offer defined in block 9 is hereby designated as the project officer for this requirement. As such, he/she shall

- 1- Provide all information of a general nature necessary in the performance of this order.
- 2- Be responsible for inspection and acceptance of the services for the certification of invoices.

The PROJECT OFFICER DOES NOT have the authority to issue any technical direction which changes or modifies the scope of work, or alter the period of performance.

CUSTOM TAX

The Federal Government is exempted from paying taxes. The tax exempt number is 52-085-2695.

FAR 52.213-4 Terms and Conditions--Simplified Acquisitions (Other than Commercial Items) (MAY 99)

See <http://www.arnet.gov> to review the full text of this FAR clause.

FAR 52.212-4 Contract Terms & Conditions -- Commercial (APR 98)

See <http://www.arnet.gov> to review the full text of this FAR clause.

FAR 52.213-1 FAST PAYMENT PROCEDURE (FEB 98)

See <http://www.arnet.gov> to review the full text of this FAR clause.

FAR 52.232-33 Payment by Electronic Funds Transfer - Central Contractor Registration (MAY 99)

See <http://www.arnet.gov> to review the full text of this FAR clause.

FAR 52.232-34 Payment by Electronic Funds Transfer - Other Than Central Con. Registration (MAY 99)

See <http://www.arnet.gov> to review the full text of this FAR clause.

FAR 52.249-1 Termination for Convenience of the Government (Fixed Price) (Short Form) (APR 84)

See <http://www.arnet.gov> to review the full text of this FAR clause.

Additional Terms and Conditions

Year 2000 Compliance

Any product offered or electronic and authorization system delivered under this contract is warranted to be Year 2000 compliant. Year 2000 Compliant means accurately processing date/time data (including, but not limited to, calculating, comparing, and sequencing) from, into, and between the twentieth and twenty-first centuries, and the years 1999 and 2000 and leap year calculations, when used in accordance with the product documentation provided by the contractor, provided that all products used in combination with the contractor's product properly exchange date data with it.

TAXPAYER IDENTIFICATION (FAR 52.204-3)(10/30/98)

(a) Definitions.

Common parent, as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

Taxpayer Identification Number (TIN), as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN).

☐ TIN: _____

☐ TIN has been applied for.

☐ TIN is not required because:

☐ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the Federal Government.

(e) Type of organization.

☐ Sole proprietorship;

☐ Partnership;

☐ Corporate entity (not tax-exempt);

☐ Corporate entity (tax-exempt);

☐ Government entity (Federal, State, or local);

☐ Foreign government;

☐ International organization per 26 CFR 1.6049-4;

☐ Other _____

(f) Common parent.

☐ Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.

☐ Name and TIN of common parent:

Name _____

TIN _____

PORTRAITCONSULTANTS

A DIVISION OF ANN FADER, INC.

36 BROOK HILLS CIRCLE, WHITE PLAINS, N.Y. 10605

TELEPHONE (914) 428-3883

BETHESDA, MD (301) 365-3458

BY APPOINTMENT

www.portraitconsultants.com

April 2005

ARTISTS' PRICE LISTING: Single Figure, Official $\frac{3}{4}$ Length, Oil Portrait.

CARLOS CASTANO (1 - 3 sittings)

Portrait only : \$20,000.00

Total with framing, travel and delivery: \$26,000.00

DENNIS FRITZ (1 sitting)

Portrait only: \$20,000.00

Total with framing, travel and delivery: \$25,000.00

MARK ELLIOTT SKOLSKY (1 - 2 sittings)

Portrait only: \$25,000.00

Total with framing, travel and delivery: \$30,000.00

RICHARD WHITNEY (1 - 3 sittings)

Portrait only: \$18,000.00 - \$20,000.00 depending on size and background

Total with framing, travel and delivery: \$26,000.00

TERMS

Sittings must take place no later than June 2005 for a 2005 completion.

Framing, shipping and artist's travel expenses are additional.

A 40% start-up payment is required prior to the first meeting.

The start-up payment is non-refundable after the first meeting.

Thank You.

STATEMENT OF WORK

OIL CANVAS PORTRAIT OF THE EPA'S FORMER ADMINISTRATOR:

REQUIREMENT:

The Environmental Protection Agency (EPA), wishes to contract a lifelike oil canvas portrait of the EPA's former Administrator. This portrait will be displayed in the Ariel Rios Building, Great Hall with the other portraits of the EPA's Former Administrator's.

SPECIFICATIONS:

- The contractor shall be able to paint from live sittings and photographs;
- The contractor shall frame the oil canvas portrait in a custom made gold leaf frame;
- The live portrait sittings shall be painted in a location convenient to the subject;
- The contractor shall conduct a one on one interview with the subject;
- The portrait must capture the essence of the subject;
- The portrait shall exhibit vibrant likeness, while still capturing the personality of the Former Administrator;
- The portrait shall be 3/4 body length;
- The portrait must begin by June 1, 2005 and be completed no later than November 1, 2005.

The contractor shall discuss with the EPA project officer details of implementation of this project. The project officer will furnish the contractor, the subjects name, pertinent telephone numbers and/or points of contact. The contractor shall notify the subject to coordinate the availability of their schedules. If the contractor experiences difficulty in scheduling, the contractor shall notify the project officer via e-mail or telephone. When the contractor anticipates a live sitting, the contractor shall meet with the subject on two (2) occasions, for approximately three (3) hours each sitting.

The vendor shall notify the project officer immediately of any impediments encountered. The vendor shall contact the project officer frequently with updates and progress made. The contractor shall deliver the completed portrait to the project officer, after acceptance is received from the subject and the project officer. If you have any questions, please contact SeVera Wilson at 202-564-0097 or 202-437-7318.